

WARREN TOWNSHIP SCHOOLS

Board of Education Meeting * March 14, 2022 * 7:00 PM

Angelo L. Tomaso School and Virtual

The Warren Township Board of Education meeting will be held in person and virtual, with Board members and Administration. The public is welcome to attend in person or virtually at <https://tinyurl.com/WarrenTBOE031421>.

I. Call to Order and Statement of Presiding Officer David Brezee, President

Re: Chapter 231 P.L. 1975: "The adequate notice of this regular meeting as required by the Open Public Meetings Act was provided by the posting, mailing/delivery, and filing of this notice on January 5, 2022. This notice was on that date posted on the bulletin board in the Township Office, sent to the Courier News, the Echoes Sentinel and TAP into Warren, and filed with the Township Clerk of the Township of Warren, all in accordance with the requirements of the Open Public Meetings Act."

II. Pledge of Allegiance

III. Roll Call

___ Mark Bisci	___ Mehul Desai	___ Ryan Valentino
___ David Brezee	___ Lisa DiMaggio	___ Todd Weinstein
___ Daniel Croson	___ Laura Keller	___ Patricia Zohn

IV. Minutes

- RESOLVED, that the Board of Education approves the public and private session minutes of the February 28, 2022 Board Meeting.

V. Correspondence and Information

· HIB Information

Total # of Investigations:

Total # of Determined Bullying Incidents:

0

0

· Suspension Report

In School:

Out of School:

0

0

· Fire Drills

ALT
February 17

Central
February 11

Mt. Horeb
February 10

Woodland
February 17

Middle
February 10

· Security Drills

ALT
February 22
Bomb Threat

Central
February 3
Bomb Threat

Mt. Horeb
February 24
Bomb Threat

Woodland
February 3
Bomb Threat

Middle
February 24
Bomb Threat

VI. President's Remarks – Mr. David Brezee

VII. Superintendent's Remarks – Dr. Matthew Mingle

VIII. Presentations

- Angelo L. Tomaso School Feature - Ms. Christine Smith and Mrs. Michelle Wegener
- Policy #5511 - Dress and Grooming - Nina Bowen, Rebecca Clemente, and Olivia Padilla

IX. Discussion

X. Committee Reports

- Curriculum, Communications, and Technology Committee - February 28, 2022
- Finance, Operations, and Security Committee - No meeting
- Personnel and Negotiations Committee - No meeting
- Ad Hoc Planning for Elementary Growth Committee - March 10, 2022
- Ad Hoc Return to School Committee - March 3, 2022

XI. Public Commentary (agenda items only)

Note on public input at BOE meetings: Board Policy #0167, adopted on June 18, 2018, provides for public participation in Board of Education meetings. Such participation is governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, address, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to three minutes' duration. If necessary, the public comment portion of the meeting may be extended fifteen minutes with Board approval;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board;
5. When the Board of Education is conducting its meetings either virtually or in a hybrid environment, members of the public may also submit comments no later than 9:00 AM the day of the board meeting via email to BA@warrentboe.org or hardcopy mail to the district office.

The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).

XII. Items for Board Consideration/Action

The Superintendent recommends that it be:

A. Education

A.1. HIB Report

RESOLVED, that the Board of Education accepts the HIB Report submitted by the Superintendent for the period ending on February 28, 2022.

- A.2. **Fieldwork Site**
RESOLVED, that the Board of Education approves an Occupational Therapy Assistant Program with Raritan Valley Community College, from March 15, 2022 through June 30, 2022, securing Warren Township Schools as an internship site.
- A.3. **Out-of-District Placement**
RESOLVED, that the Board of Education approves the following out-of-district placement for 2021-2022 school year:

School	Student ID #	Period	Cost
Montgomery Academy	7614294272	March 10 through June 30, 2022 (Anticipated start date)	\$24,767.36

B. **Finance/Operations/Transportation**

- B.1. **Board Secretary's and Treasurer's Report**
WHEREAS, the Board of Education has received the report of the secretary for the month of February 2022.
WHEREAS, this report shows the following balances on February 28, 2022

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund	\$15,193,890.92		\$1,929,204.87
(10) General Current Expense		\$0.00	
(11) Current Expense		\$2,924,035.16	
(12) Capital Outlay		\$141,169.24	
(13) Special Schools		\$1,250.52	
(20) Special Revenue Fund	(\$61,966.86)	\$45,988.86	\$0.00
(30) Capital Projects Fund	(\$30,664.10)	(\$30,664.10)	\$0.00
(40) Debt Service Fund	\$0.00	\$0.00	\$0.00
TOTAL GOVERNMENTAL FUNDS	\$15,101,259.96	\$3,081,779.68	\$1,929,204.87
(60) Milk Fund	\$4,049.49	(\$328,685.68)	\$15,660.49
(61) Juice and Water Fund	\$1,358.62	\$0.00	\$1,358.13
TOTAL ENTERPRISE FUNDS	\$5,407.62	(\$328,685.68)	\$17,018.62

WHEREAS, in compliance with law and code the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education, now, therefore, be it

RESOLVED, the Board of Education accepts the above reference reports and certifications and be it

FURTHER RESOLVED, in compliance with law and code, the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation of law and code and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

- B.2. **Budget Transfers for Month of February 2022**
RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools

and that are now being reported to the Board pursuant to Policy 6422:

	TO:		FROM:		
1.	11-000-266-610-030-09-03	Security-Maintenance Supplies- CS	11-000-266-300-000-09-00	Security-Purchased Technical Svcs.	\$900
2.	11-000-266-610-033-09-07	Security-Maintenance Supplies- MS	11-000-266-300-000-09-00	Security-Purchased Technical Svcs.	\$900
3.	11-000-266-610-035-09-04	Security-Maintenance Supplies-MH	11-000-266-300-000-09-00	Security-Purchased Technical Svcs.	\$900
4.	11-000-266-610-040-09-05	Security-Maintenance Supplies-ALT	11-000-266-300-000-09-00	Security-Purchased Technical Svcs.	\$900
5.	11-000-266-610-050-09-06	Security-Maintenance Supplies- WS	11-000-266-300-000-09-00	Security-Purchased Technical Svcs.	\$900
6.	11-215-100-600-035-08-00	Preschool (PT) - Supplies - MHS	11-204-100-610-033-08-00	LLD Supplies - MS	\$500
7.	11-240-100-101-035-04-00	Salaries - Bilingual Teachers - MHS	11-215-100-101-035-04-01	Salaries-Preschool Teachers - MHS	\$1,750
8.	11-240-100-101-040-05-00	Salaries - Bilingual Teachers - ALT	11-215-100-101-035-04-01	Salaries-Preschool Teachers - MHS	\$2,855
9.	11-230-100-101-040-05-00	Salaries-Basic Skills Teachers - ALT	11-214-100-101-033-07-00	Salaries - Autism Teachers - MS	\$1,798

- B.3. Instructional Technology Purchasing
RESOLVED that the Board of Education approves the following technology purchasing:

Equipment	Cost
175 - Dell 11 3100 Chromebooks and Licenses	\$67,812.50

Purchasing through State of NJ Purchasing Contract M0483/19TELE0656.

- B.4. Contract for Voice and Wide Area Network
RESOLVED, that the Board of Education approves a contract with Optimum Lightpath for Voice and Wide Area Network at a total cost of \$12,760 per month. This is a 10 Gb network which will replace our 1 Gb network. Three year contract to begin on July 1, 2022. Contract terms through ESCNJ 17/18-45.

- B.5. Vehicle Purchase
RESOLVED that the Board of Education approves the following vehicle purchase:

Item	Vendor	Amount
2022 Ford F-250	Beyer Ford	\$55,278.50

Purchasing through State of NJ Purchasing Contract #88727

- B.6. Updated Traffic Control Plan Contract
RESOLVED, that the Board of Education approves the following contract with its Architect of Record, Parette Somjen Associates, for an updated traffic control plan.

Project Name	Project Scope	Cost Not to Exceed
Updated Traffic Control Plan	The Warren Township Board of Education wishes to proceed with the development of updated Traffic Control Plans for all five (5) K-8 schools, the Administration	Professional Fee: \$9,300

	Building and the Maintenance Facility within the Warren Township school district. The following school campuses/facilities are included in this study: A.L. Tomaso School, Central School, Mt. Horeb School, Woodland School , Warren Middle School, Administration Building and Maintenance Facility.	Reimbursable Fee: \$600
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B.7. Board Norms for Communication and Operations
RESOLVED, that the Board of Education approves the revised Board Norms for Communication and Operations.

C. Personnel/Student Services

C.1. Substitute Teacher
RESOLVED, that the Board of Education approves the following to be appointed as a substitute teacher for the 2021-2022 school year.

Name
Sumathi Srinivasan

C.2. Movement on the Guide
RESOLVED, that the Board of Education approves the following staff for amended placements on the 2021-2022 salary guide:

Name	From	To	Effective
Gianna Bonfiglio	BA	BA+15	02/01/2022

C.3. Leave Request
RESOLVED, that the Board of Education approves the following leave requests:

Employee ID	Paid/Unpaid
#3468	FMLA - June 6, 2022 through June 20, 2022 (paid)
#2690	FMLA - March 8, 2022 through March 24, 2022 (paid)
#2213	FMLA - August 29, 2022 through September 9, 2022 (paid) NJFLA - September 12, 2022 through December 2, 2022 (unpaid) Extended Leave - December 3, 2022 through December 23, 2022 (unpaid)

C.4. Retirement/Resignation
RESOLVED, that the Board of Education approves the retirement/resignations of the following staff:

Name	Position	Location	Retirement/Resignation	Dates of Service
Frances Blabolil	LDTC 02-30-06/abi	CS	Retirement	September 1, 1989 through June 30, 2022
Joseph Scott	Custodian, WMS 04-3310/aob	WMS	Resignation	July 3, 2017 through March 31, 2022

Alia Torres	School Psychologist 02-40-06/bbp	ALT	Resignation	August 30, 2021 through June 30, 2022
Sitta Cohen	Grade 8 Math Teacher 02-33-22/acz	WMS	Retirement	September 1, 2008 through June 30, 2022
Tam Quach	Elementary Education Teacher 02-40-22/bfj	ALT	Resignation	December 7, 2018 through June 30, 2022
Deborah Hunt	Grade 8 Math Teacher 02-33-22/bdb	WMS	Retirement	September 1, 2002 through June 30, 2022
Barbara Pellicano	Elementary School Teacher 02-40-22/aqr	ALT	Retirement	September 1, 1988 through June 30, 2022

C.5. Compacted Schedule for Summer 2022

RESOLVED, that the Board of Education approves a four-day compacted work schedule for Summer 2022, from the week of July 4th, up to and including the week of August 15th.

C.6. Warren Academy Courses - Instructor Stipend 2021-2022

RESOLVED, that the Board of Education approves the following staff for reimbursement as an Instructor. Each instructor will be reimbursed at the WTEA contractual rate of \$50.00 per hour.

Name	Course	Date	Prep Hours	Instructor Hours	Cost Total Not to Exceed
Aditi Patel	Tech 101- Part 2	March 23, 2022	1	1	\$100.00
Carol Brown	Trauma and its impact on children, teenagers and adults	April 11, 2022	3	1	\$200.00
Carol Brown	Executive Function Skills: What are they, how does a weakness in these skills impact students in the classroom	March 21, 2022	3	1	\$200.00
Kristen Stoyanov	Unlock Your Reading Superpowers: Teaching Reading Strategies as Superpowers	March 31, 2022	3	1	\$200.00
Lynn Alger	Google Drive Organization Part 2	March 31, 2022	3	1	\$200.00

C.7. Transfer/Change in Assignment

RESOLVED, that the Board of Education approves the transfer/change in assignment of the following district staff:

Name	Effective Date	From	To
Angela Arpino	October 11, 2021 through June 30, 2022	1:1 Paraprofessional CS 32.5 hrs per week \$30,806 (with stipend)	Leave Replacement Teacher CS, BA Step 5, \$63,144 prorated

Sara Kolesar	May 16, 2022 through June 30, 2022	Grade 3 CS 02-30-22/arb	Grade 4 CS 02-30-22/amx
Danielle Exter	May 16, 2022 through June 30, 2022	Grade 4 CS 02-30-22/amx	Grade 3 CS 02-30-22/arb

C.8. Spring Curriculum Writing Projects

RESOLVED, that the Board of Education approves the following staff for the spring 2022 curriculum writing projects, as per the WTEA negotiated agreement, at a rate of \$50 per hour, at a cost not to exceed \$23,000:

Names				
Doug Clark	Aubrey Pellerin	Sean Ulichney	Andrew Ahimovic	Danielle Buzby
Timothy Fabiano	Kathryn Speckin	Daniel Ticchio	Simone Miller	Cathlin Sweeney
Kelly Brown	Elena Marinello	Christina Tommaso	Deanna DeRoner	Jill Andrews
Cristina Trump	Rebecca Leschinsky	Lynn Degen	Tim O'Heney	Bonnie Pierson
Steven Rizzoli	Sue Kline	Lynn Alger	Amanda McGrath	Kim Bostory
Lindsay Le Neve	Chris Burkhardt	Susan Jackson	Michelle Zgombic	Christina Cirotti

C.9. Additional Hours

RESOLVED, that the Board of Education approves the following additional hours:

Name	Student #	Club/Purpose	Starting Date	Cost
Valerie Nelson	1316551903	Track	March 14, 2022	\$520 (18 hours)
Teresa Kuprat	1316551903	Track	March 14, 2022	\$245 (9 hours)

XIII. Unfinished Business

XIV. New Business

- Ad Hoc Return to School Committee Recommendation

XV. Public Commentary (any topic)

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XVI. Executive Session

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss:

pending or anticipated litigation or contract or other negotiations and/or matters of attorney-client privilege

Action will not be taken upon return to public session;

the length of the meeting is anticipated to be approximately 30 minutes; and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XVII. Adjourn

2020-2025 Strategic Plan Goals

1. Competencies Goal 1 - Strengthen each student's academic competencies by fostering a supportive instructional culture.
2. Competencies Goal 2 - Strengthen each student's social-emotional competencies to maximize growth and capabilities.
3. Voice & Engagement Goal 1 - Streamline existing two-way communications between district stakeholders to maximize consistency, efficiency, and effectiveness.
4. Voice & Engagement Goal 2 - Investigate and adopt a partnership-driven change management process.
5. Equity & Consistency Goal 1 - Provide each student with a rich array of academic, enrichment, and diverse social experiences.
6. Equity & Consistency Goal 2 - Create a culture that values diversity.
7. Health, Wellness & Safety Goal 1 - Promote the health and social-emotional wellness of students by equipping each staff member with skills to identify related factors and enhance support systems.
8. Health, Wellness & Safety Goal 2 - Maintain and improve all district facilities in conjunction with the district safety and security plan.

2021-2022 Board Goals

1. Reestablish best practices for norms of board communications and operations.
2. Support a communications strategy for the referendum.
3. Support the implementation of year two strategic plan priorities:
 - a. Return all students to school in traditional length school days.
 - b. Administer common assessments and support staff in the process of analyzing and using results to inform goal setting and promote student investment in the learning. (Competencies Goal 1)
 - c. Develop staff's understanding of and capacity to effectively use growth mindset strategies to support curriculum, classroom culture, and student learning. (Competencies Goal 1)
 - d. Establish social emotional values, expectations, and practices in community and culture building as a foundation for academic success. (Competencies Goal 2; Health, Wellness, & Safety Goal 1)
 - e. Develop a flowchart for change management. (Voice & Engagement Goal 2)
 - f. Pilot a full-day preschool program. (Equity & Consistency Goal 1)
 - g. Determine the elementary school structures and zones that will maximize equitable access to student learning opportunities. (Equity & Consistency Goal 1)
 - h. Address annual items in the Safe Havens school safety action plan. (Health, Wellness, & Safety Goal 2)